



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, FEBRUARY 7, 2018 1:30 PM  
Council Chambers

**AGENDA**

# **COUNCIL AGENDA**

## **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on February 7, 2018 at 1:30 p.m.

### **COUNCIL PRESENT:**

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

### **REGRETS:**

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Interim Public Works Manager – Larry McGregor, Treasurer – Kristen McGill

### **ALSO PRESENT:**

Members of the public and press

#### **1. CALL TO ORDER**

Mayor Blackmore calls the meeting to order at 1:30 p.m.

## 2. APPROVAL OF AGENDA

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated February 7, 2018 be accepted as presented.

## 3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<b><u>Name</u></b>	<b><u>Item</u></b>	<b><u>Nature</u></b>
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## 4. DEPUTATIONS AND PETITIONS

None scheduled

## 5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – January 24, 2018

[05\\_01\\_Jan24\\_2018\\_Minutes](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated January 24, 2018 be

adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for January 18 to February 1, 2018 to be presented

[07](#)

#2018-

Moved by\_\_\_\_\_

Seconded by\_\_\_\_\_

THAT accounts as presented by the Treasurer in the amount of \$641,785.78 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

b. Administration

1. Draft Health & Safety Policy for Department Heads and Procedure

[09\\_a\\_01\\_2018\\_Health and Safety Policy and Procedure](#)

#2018-

Moved by\_\_\_\_\_

Seconded by\_\_\_\_\_

THAT Council adopt the General Health and Safety Roles, Responsibilities and Accountabilities Policy; and

THAT Council adopt the Health and Safety Objectives Procedure; and

THAT the policy and procedure become effective immediately.

c. Building

d. Finance

e. Facilities and Recreation

1. 2018 Aquatics Programming

[09\\_e\\_01\\_2018AquaticsProgramming](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approves the following plans for the 2018 Aquatics Program:

- 1) 2018 Aquatic Staffing to consist of seven full time instructors/guards (including one supervisor and two assistant supervisors) and two-part time instructors/guards.
- 2) Applicants with three or more successive years of experience at our pool will not require an interview unless they are applying for a promotion.
- 3) Early registration to be held on a weeknight in early June with 10% savings offered at this event.
- 4) Opening the pool on Tuesday June 19<sup>th</sup>.
- 5) Continuing to offer the Swim to Survive program, starting on June 19<sup>th</sup>.
- 6) Free public swims on the evening of opening day, the afternoon of Canada Day, and the afternoon on the Sunday of Tartan Days.
- 7) The pool will remain open until Friday August 31<sup>st</sup>, with the final week's schedule for Monday to Friday being shortened to 12:30 to 4:30pm.
- 8) Special needs one-on-one 8-week lessons continuing to be offered.
- 9) The splash pad to remain open until end of day Monday September 3<sup>rd</sup>.

f. Public Works

1. Switzer & McLean Switzer Drain, Request for Engineer- Section 78

[09\\_f\\_01\\_Report to Council Switzer and McLean Switzer Section 78 Request 2018](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

### **Option 1**

THAT Council deny the request for the appointment of an engineer under Section 78 of the Drainage Act for the following reasons:

- The nature of the request is substantially the same as the last report which was found to be impractical, and
- There was considerable opposition to the last report from the community of landowners involved in the drain.

### **Option 2**

THAT the Drainage Superintendent be instructed to contact the petitioner of the Switzer and McLean Switzer Drain Section 78 request to ascertain if the petitioner is willing to enter into an agreement with the Municipality to pay all assessments on the project.

THAT if the petitioner is in agreement with this the Drainage Superintendent is to contact the rest of the owners on the drain to ascertain whether they would be in favour of proceeding under such conditions.

THAT the Drainage Superintendent be instructed to report back to council on the above matter once discussions are complete.

### **Option 3**

THAT council accept the request for the appointment of an engineer under Section 78 of the Drainage Act and appoint Dobbin Engineering Inc. to prepare a report on the matter.

## **2. Southwest Middlesex Landfills**

[09\\_f\\_02\\_2018\\_Southwest Middlesex Landfills](#)

[swMiddlesexLandfillReviewFINAL](#)

[Archibald Operational Review Appendices](#)

[Final MOECC Waste Disposal Inspection 2018-01-11 Limerick Road Landfill](#)

[7444-APGM3L\\_CertAmend - Signed Part 1](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council go into closed session, at     p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

- a. Personal matters about an identifiable individual, including municipal or local board employees;
- b. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Specifically, the matter relates to the following:

- Legal advice and personal matters about an identifiable individual, including municipal or local board employees related to the municipal landfills; and
- January 24, 2018 Closed Meeting Minutes.

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council return to open session at     p.m.

### **Rise and Report**

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- g. There is nothing further to report
- h. Outline direction provided

## 10. REPORTS OF COMMITTEES

1. Four Counties Transportation Services agenda package for January 29, 2018

[10\\_01](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Four Counties Transportation Services agenda package for January 29, 2018 including Minutes from December 11, 2017 are received.

## 11. UNFINISHED BUSINESS

### 12. INFORMATION CORRESPONDENCE

1. Ontario Plowmen's Association Community Information Meetings

[12\\_01\\_IPM Community Meeting](#)

2. Hold the Date – Focus on the Thames Forum – March 27 & 28, 2018

[12\\_02\\_LTRCA Nutrient Mngmt Session](#)

3. Town of Lakeshore resolution – Population Growth Projections

[12\\_03\\_LakeshoreResolution](#)

4. Notice of Public Meeting – Chatham-Kent

- a. Housing and Room Rental Regulations

[12\\_04\\_a\\_PL201700184 NPM \(Chatham-Kent Housing Update\)](#)

- b. Official Plan Amendment No. 28 and Best Practice Review

[12\\_04\\_b\\_PL201600112 NPM \(Chatham-Kent OPA28\)](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence items is received and filed.

### 13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- February 21, 2018 – Council – 7:00 p.m.
- February 28, 2018 – Planning – 7:00 p.m.

15. BY-LAWS

1. By-law No. 2018/

[16\\_01\\_2018\\_1DrainageSuperintendent\\_E Cummings](#)

Being a by-law to provide for staff appointment of Drainage Superintendent for the Corporation of the Municipality of Southwest Middlesex pursuant to the Drainage Act, R.S.O. 1990

2. By-law No. 2018/

[16\\_03\\_2018\\_ConfirmingFebruary07MtgBylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (February 7, 2018)

#2018-

Moved by\_\_\_\_\_

Seconded by\_\_\_\_\_

That By-law No. 2018/ to By-law No. 2018/ be given first, second and third and final readings.

16. ADJOURNMENT

The Mayor adjourned the meeting at ??? p.m.